**Work Study Paper**

**50 hours = 3 credits**

**350 hours = 21 credits (max credits possible)**

Congratulations on completing your work study hours! To receive credit for your work study you must complete the following paper by the dates listed below. You can’t simply answer the questions please make sure you write a paper where the questions are answered in paragraph form. The paper should be a minimum of one and half (1 ½) pages, using 12 point font, Times New Roman and double spaced. This paper should be in MLA format and meet the standards on the CHSC writing rubric. This includes written in first person, grammatically correct and relevant to the proof of hours being submitted. Proof of hours must be submitted via paystub (only form of acceptable proof of hours). This is an independent option for students to earn additional credits. This is an elective credit opportunity with no instructor. The facilitator reserves the right to contact the organization and confirm submitted hours and verification of employment. Verification of hours and work-study papers need to be submitted in one professional email (as an attachment). No other form of submission will be accepted this includes Google docs, dropping the forms at the school, etc. The email can be sent to: kbarnett@chscharter.org. Students are responsible for following up to ensure earned credits were applied to their individual transcript. Please see Ms. K if you have any questions.

* **Summer Semester:** June 1st, 2015 through August 14th, 2015 by 3:00pm MST.
* **Fall Semester:** August 17th, 2015 through December 18th, 2015 by 12:00pm MST.
* **Spring Semester:** January 5th, 2016 through May 18th, 2016 by 3:00pm MST.

\*\*Completed work-study requirements are due on the last day listed of each semester. Hours will not be counted if the student worked during the same times as their school schedule.

**The paper needs to address all of the following questions:**

* What did you like the most about your work experience?
* What did you like the least about your work experience?
* What surprised you about your work experience?
* Is the type of work you did something you could see yourself doing in the future?
  + If so would you want to get any additional kind of training that would give you more opportunities or the potential to make more money?
  + If not, why? Is there another type of work you think you would enjoy more? If so why? What kind of education would you need to get to make you competitive for that kind of work?
* What was the most valuable thing you learned while working? Why was it the most valuable?

**Please give examples of the following:**

* A time you made a mistake at work.
  + Were you fired?
  + How did you try and fix the mistake?
  + What did you learn from your mistake?
* A time you had to deal with a difficult employee or customer.
  + How did you feel during the exchange?
  + What made it difficult for you?
  + What did you learn from the experience?
* A time you felt really good about yourself because of something that happened at work.